



TOWN OF NEWFANE

TOWN BOARD MEETING AGENDA

FEBRUARY 26, 2025 at 6:45PM

PUBLIC HEARING 6:45 pm

- REGARDING LOCAL LAW ON ENACTING A TEMPORARY MORATORIUM ON ALL BATTERY STORAGE SYSTEM FACILITIES

REGULAR TOWN BOARD MEETING 7:00 pm

PRAYER & PLEDGE

MINUTES FILED WITH TOWN CLERK

- TOURISM COMMITTEE MEETING MINUTES OF FEBRUARY 4, 2025
- PLANNING BOARD MEETING MINUTES OF NOVEMBER 26, 2024
- TOWN BOARD WORK SESSION MINUTES OF JANUARY 9, 2025 (which are posted on the Town of Newfane Website)

APPROVE PREVIOUS MEETING MINUTES

- TOWN BOARD REGULAR MEETING MINUTES OF JANUARY 22, 2025

COMMUNICATIONS AND PETITIONS

- REQUEST FROM OLCOTT FIRE COMPANY TO ADD CLARK DUNKELBURGER AND SHAUNA NAUS TO THE ACTIVE ROSTER EFFECTIVE FEBRUARY 6, 2025
- REQUEST FROM OLCOTT FIRE COMPANY TO REMOVE AUSTIN THOMAS FROM THE ACTIVE ROSTER EFFECTIVE FEBRUARY 6, 2025
- REQUEST FROM NICK GLOSSER TO HIRE INDIVIDUALS AS SEASONAL PART-TIME WORKERS AT THE NEWFANE TOWN MARINA FOR THE 2025 SEASON EFFECTIVE APRIL 1, 2025
- REQUEST TO REIMBURSE WATER BILL OVERPAYMENT
- REQUEST TO APPROVE MOBILE HOME PARK LICENSE FOR COUNTRYSIDE ESTATES, BIXLER ROAD
-

DEPARTMENT HEAD REPORTS

- HIGHWAY SUPERINTENDENT - JON MILLER
- WATER SUPERINTENDENT - JON MILLER
- WASTEWATER TREATMENT PLANT CHIEF PLANT OPERATOR - NICK IRR
- CODE ENFORCEMENT/BUILDING INSPECTOR - DAVID SCHMIDT
- DCO/CONSTABLE - JEFFREY NEWMAN
- MARINA / RECREATION DIRECTOR (FISH PARK)- NICK GLOSSER
- TOURISM CHAIR - GINA GUIDO-REDDEN

NEW BUSINESS

-
- MOTION TO PAY BILLS

PUBLIC COMMENTS



**TOWN OF NEWFANE
TOWN BOARD MEETING AGENDA
FEBRUARY 26, 2025 at 6:45PM**

ANNOUNCEMENTS

- Olcott Polar Bear Swim, Sunday, March 2, 2025
- Next WORK SESSION: THURSDAY, MARCH 13, 2025 @ 7PM
- Next Month BOARD MEETING: WEDNESDAY, MARCH 26, 2025 @ 7PM

MOTION TO ADJOURN



February Meeting Minutes

Tuesday, Feb 04, 2025 - 8:30am
Newfane Town Hall Community Center

1. Attendance

a. Board Members

- Gina Guido-Redden - Chairperson
- Christine Kelemen
- Cate Banks Orr
- Barb Miller
- Jim Sansone
- Ann Schulze
- Janet Steggles
- Jane Voelpel
- Stella Wilson
- Kris DeGlopper Banks

Quorum Met (at least 5 members)

b. Liaisons/Town Hall Representatives

- Karen Young - Lakeview Liaison
- Peter Robinson - Town Board Liaison
- Bill Clark - Town Historian
- John Syracuse - Town Supervisor
- Mary Zeller - Confidential Secretary to the Supervisor

2. Budget

- a. Review Budget Report - Tourism (2024 End of Year Report & 2025 Budget)
 - i. Approve the Year to Date Report
 - 1. Motion: Janet Steggles
 - 2. Second: Ann Schulze
- b. Review Budget Report - LKV (2024 End of Year Report & 2025 Budget)
 - i. Gina is working to correct a high utility bill for 4th quarter
 - ii. Approve the Year to Date Report
 - 1. Motion: Janet Steggles
 - 2. Second: Ann Schulze

3. Volunteer Hours Review

- a. 2025 Volunteer Commitments – **40 hours are required to maintain eligibility – you may want to start thinking about hours in 2025.**

Initiatives that still need support include:

- i. Summer concert series Tourism Table - Jane Voelpel has schedule for those interested in signing up
- ii. Visitor Guide ad sales
- iii. Press management and press releases
- iv. Guide Distribution locally
- v. Grant writing research and help – target for new member
- vi. Caboose support
- vii. Annual event logistics planning with Town Hall – to ensure Town Hall knows when maintenance workers should be scheduled – extensive understanding of seasonal crowd patterns needed for this

4. Old Business

- a. Fishing Expo

- i. Schedule for Fishing Expo in Feb 2025
 - Thurs 2/13/25: 11 AM - 6 PM; Karen and Kris Teeter
 - Fri 2/14/25: 11 AM - 6 PM – Gina, Eoin, Sal
 - Sat 2/15/25: 9 AM - 2 PM; Jan and Dave
 - Sat 2/15/25: 2pm - 6 PM; Stella and Pete
 - Sun 2/16/25: 9 AM - 3 PM; Ann and Martin
- ii. Karen to collect rack cards for table - LKV, Wine Trail Map, Log Cabin, Carousel Park, & Van Horn
- iii. Still waiting on update from Print Shop for delivery date of guidebooks

- b. 3-way Stop Signs and other needed signage in Olcott

- a. Janet created a map with concerns/ideas from Tourism

- i. Will follow up again with John to set up meeting with highway department to discuss

5. New Business
 - a. 2026 Board Composition – we will have 1 open seat by the end of this year. Start thinking of people that will be able to help with volunteer initiatives
 - b. **Volunteers Needed** – the 16 new picnic tables for the LKV will be delivered in the first week of April. We have a shop owners planned for **10 am April 5**, and we will be planning to assemble the tables that day. **Anyone volunteering to help will have those hours recorded to count toward their 40 hour 2025 obligation!** We can use all of the help we can get!
 - c. Janet is working on the Tourism article for Town newsletter – will focus on Spring events but also will highlight the extension of the tourist season into September (gazebo concerts, car shows, Log Cabin hours, Wine & Music on boardwalk)

6. Social Media Update – Karen Young
 - a. Last 28 days – 104,316 views, 37,795 reach, 57 new follows
 - i. Top post – Krull Park skating rink pics from Stella – 39,997 views

7. Town Hall Tourism-Related Updates – John Syracuse (via email)
 - a. Letter from DOT about Krull Park crosswalk across Rt 18
 - i. Crosswalk not applicable at this time due traffic speed and lack of sidewalks
 - ii. Signs will be posted warning of pedestrian crossing
 - iii. DOT will collect traffic counts during the Summer of 2025 to determine next steps (if applicable)

8. Adjourned at 9:30am

TOWN OF NEWFANE PLANNING BOARD MINUTES

NOVEMBER 26, 2024

MEMBERS PRESENT:

William Clark, Presiding Daniel Whorley
Thomas Mays James Evarts
Peter Russell Paul Conrad

Attending: James Sansone, Town Attorney
 David Schmidt, Building Inspector

Excused: Eoin Walsh

Subdivision on 5990 Chestnut Road, Newfane, New York.

Mr. Barry Muskat was present representing owner Joan Coulson and Tim Teter. Mr. Muskat had an updated Plot Plan for a Major Subdivision.

Attorney Sansone explained the differences between a major subdivision and a minor subdivision. A minor subdivision can be reviewed and approved by the three member Site Plan Committee, a major subdivision requires Niagara County Planning Board, SEQR and Newfane Planning Board approval with a Public Hearing. After further discussion, it was determined the Chestnut Road subdivision can be approved as a four lot minor subdivision.

Planning Board member Peter Russell asked about the time frame for selling a lot in the subdivision. Attorney Sansone research that question.

Mr. Muskat, representing Joan Coulson, withdrew the application for a Major subdivision at 5990 Chestnut Road and will file an application for Minor subdivision approval with the Building Inspector.

Mr. Clark noted the Building Inspector received updated plans for the Meadowbrook Apartments addition and renovations.

Mr. Clark asked if there were any questions or general discussion.

Mr. Larry Dormer expressed concerns about trespassing and activities at Meadowbrook.

A Motion was made by Paul Conrad seconded by Thomas Mays to adjourn the meeting at 8:05 p.m.

All members voted Aye.

Motion carried.

Next Planning Board Meeting, January 28, 2025.

Respectfully submitted:

A handwritten signature in cursive script that reads "Mickie M. Kramp".

Mickie M. Kramp

Planning Board Secretary

JANUARY 22, 2025

REGULAR MEETING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on January 22, 2025.

The following Board Members were present:

Supervisor: John Syracuse
Councilman: Rick Coleman
Councilwoman: Susan Neidlinger
Councilman: Peter Robinson
Councilman: Robert Horanburg

Others present:

James Sansone, Town Attorney, Nicholas Irr, Wastewater Treatment Plant Operator, David Schmidt, Building Inspector/Code Enforcement Officer, Karen Young, Tourism Committee, Mary Zeller, Confidential Secretary to the Supervisor, along with 4 residents.

PRAYER & PLEDGE

The Supervisor called the meeting to order at 7:00 p.m. A prayer was read by the Town Clerk and the Pledge to the flag was given.

MINUTES FILED WITH THE CLERK

Town of Newfane Work Session Minutes of December 11, 2024
Town of Newfane Zoning Board Minutes of December 17, 2024
Town of Newfane Tourism Committee Minutes of January 7, 2025

APPROVE PREVIOUS MINUTES

The Supervisor entertained a MOTION to approve the Minutes of the December 30, 2024, Regular Town Board Meeting. MOTION made by Councilwoman Neidlinger, second by Councilman Coleman on the question. Hearing no questions, all were in favor, no one was opposed.
All present voted Aye Motion Carried

The Supervisor entertained a MOTION to approve the Minutes of the January 2, 2025 Town of Newfane Reorganizational Meeting. MOTION made by Councilman Horanburg, second by Councilman Robinson on the question. Hearing no questions, all were in favor, no one was opposed.
All present voted Aye Motion Carried

TOWN CLERK ANNUAL REPORT

The Town Clerk presented her Annual Report (January 1, 2024 – December 31, 2024) to the Town Board for review and approval. The Supervisor entertained a MOTION to approve the Town Clerk's Annual Report. MOTION made by Councilman Coleman, second by Councilman Horanburg on the question. Hearing no questions, all were in favor, no one was opposed.
All present voted Aye Motion Carried

COMMUNICATIONS AND PETITIONS

TOWN/HIGHWAY SUPERINTENDENT/ATTEND ADVOCACY CAMPAIGN

The Town Clerk read a letter of request from Jon Miller, Highway Superintendent to the Town Board Members as follows. I am respectfully requesting permission to attend the 2025 Grass Roots Advocacy Campaign held on March 4th and 5th. The cost to attend will not be more than \$500.00. The Supervisor entertained a MOTION to approve the request. MOTION made by Councilman Horanburg, second by Councilman Coleman on the question. Hearing no questions, all were in favor, no one was opposed.
All present voted Aye Motion Carried

TOWN/RENEW MOBILE HOME PARK LICENSE FOR 2024

The Town Clerk requested approval from the Board to issue a Mobile Home Park License for the 2025 Calendar Year, to Donald and Judith Braun, for their park located at 3265 Lockport Olcott Road, Newfane, New York. The Supervisor entertained a MOTION to approve the request to issue the Mobile Home Park License for the 2025 Calendar Year. MOTION made by Councilwoman

Neidlinger, second by Councilman Horanburg on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye

Motion Carried

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

The following department heads were in attendance and gave a report on their department.

The Supervisor reported on behalf of Jon Miller, Highway Superintendent/Water Superintendent, who has been extremely busy keeping up with the roads and fixing some water main leaks. Nick Irr, Chief Operator of the WWTP reported that everything at the Plant is running well. We have been working on miscellaneous repairs. The contractors are working on the electrical system in the north section at the plant and hoping to have the HVAC completed in the next couple of weeks. David Schmidt, Building Inspector/Code Enforcement Officer, reported that he is still organizing and putting together new procedure plans based on what has come before our previous building inspectors as well as new things that are now beginning to come in. Karen Young, Tourism Committee, reported that they have a new Committee Member, Kris DeGlopper Banks. She is hoping that the new Visitor Guide Books will start being delivered next week. The Members of the Tourism Board have all taken shifts to work at the Fishing Expo coming up in Niagara Falls and, at the present time, are updating the website with all the events scheduled for the 2025 calendar year.

NEW BUSINESS

TOWN/SUPERVISOR/RESOLUTION #2-2025/ PAYMENT OF CLAIM/MINEKIME RESOLUTION AUTHORIZING PAYMENT FOR CLAIM OF LLOYD M. MINEKIME

WHEREAS, the Town Board of the Town of Newfane has received a claim for overpayment of a tax charge in the amount of \$314.34, made by the Town to Lloyd M. Minekime, and the said Lloyd M. Minekime has made a claim against the Town for return of said overpayment, WHEREAS, after review of said claim, it appears to be meritorious, and therefore should be paid by the Town, NOW THEREFORE, BE IT RESOLVED, that the Supervisor be, and is hereby directed to pay said claim. The Supervisor indicated that there was a clerical error on Mr. Minekime’s assessment. After researching the property status it was determined that Mr. Minekime overpaid by the amount of \$314.34. The Supervisor entertained a MOTION to approve the payment of the claim. MOTION made by Councilman Coleman, second by Councilman Robinson on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye

Motion Carried

TOWN/SUPERVISOR/2025 FEE AGREEMENT/HAWKINS DELAFIELD & WOOD LLP

The Supervisor indicated that Hawkins, Delafield & Wood, LLP. is our new Bond Counsel. They are monitoring our Environmental Facilities Corporation Grant and they are also overseeing the Bond that we have applied for. We have worked with them in the past and found them to be efficient, very direct and we were pleased to work with them. The Supervisor entertained a MOTION to direct him to sign the 2025 Fee Agreement with Hawkins, Delafield & Wood LLP. MOTION made by Councilman Horanburg, second by Councilwoman Neidlinger on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye

Motion Carried

PAY BILLS

The Supervisor entertained a MOTION to approve the payment of claims totaling \$947,084.29, bills paid in January, 2025, Vouchers #7445-37570, as audited by the Supervisor and Department Heads and as per Abstract Sheets dated 01/21/2025 which will be filed with the official record.

General Fund	\$ 118,998.71
Highway Fund	\$ 125,215.04
Water Fund	\$ 139,246.92
Sewer Fund	\$ 93,978.22
Lighting District	\$ 8,049.04

JANUARY 22, 2025

REGULAR MEETING continued

Refuse District \$ 68,898.41
 Fire Prevention District \$ 105.93
 Trust & Agency \$ 3,995.64
 Capital Projects \$ 388,596.38
 TOTAL APPROVED \$ 947,084.29

Motion made by Councilman Robinson, second by Councilman Horanburg on the question, Hearing no questions, all were in favor, no one was opposed.

All present voted Aye

Motion Carried

PUBLIC COMMENTS

Larry Dormer, Exchange Street, wanted to commend Mary for the extra effort in putting out public notices for all the Meetings being held as they are now appearing on the sign board, the town calendar and the website. The transparency is greatly appreciated, and no one should now have any reason to complain. Larry also asked what the procedure would be to request a stop sign being installed near the Elementary School at the intersection of McKee Street and Transit, forcing traffic exiting the elementary school heading north to stop. The traffic situation when the buses deliver children and when leaving the school after dismissal is very dangerous. The cars that are lining up on the side of the roads are not only blocking traffic, but also the entrance driveways to the Justice Court, the Highway and Water Departments, and the Credit Union. The Supervisor responded to Larry by firstly thanking him for noticing our continued efforts to improve our transparency with our residents. Secondly, by stating that we share your frustration with the traffic situation. He stated that he has spoken with the School Superintendent previously about this. The Superintendent also realizes that it is a problem and also realizes that our tax dollars are paying for bus transportation that is not being properly utilized as a result of students being dropped off and picked up rather than riding the bus transportation provided to them. The Supervisor requested Larry put something in writing and he will follow up with our Highway Superintendent to see what can be done.

ANNOUNCEMENTS/COMMENTS FROM THE BOARD

Councilwoman Neidlinger advised the Board that the School Superintendent attended a Business Association Meeting and wanted to thank the Highway and Water Department for doing such a good job on our roads and sidewalks. He indicated they are kept better than in any other Town he has ever seen. She also advised that the Newfane Central School children will be putting together a video of the events in Town. Anyone who would like to provide information of happenings and events is welcome to do so. They would like to attend and take pictures to put together for this wonderful project.

The Supervisor announced the Greater Niagara Fishing Expo in Niagara Falls is scheduled for February 13th through the 16th as is always a great time.

Next Work Session is Thursday, February 13th at 7:00 p.m.

Next Town Board Meeting is Wednesday, February 26th at 7:00 p.m.

ADJOURN

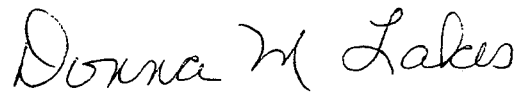
The Supervisor entertained a MOTION to adjourn. Motion made by Councilwoman Neidlinger, second by Councilman Coleman on the question. Hearing no questions all were in favor, no one was opposed.

All present voted Aye

Motion Carried

Meeting adjourned at 7:23 p.m.

Respectfully submitted,



Donna M. Lakes
Town Clerk

Donna Lakes

From: Kenna Liddell <kenna45044@yahoo.com>
Sent: Saturday, February 8, 2025 9:12 AM
To: donna@townofnewfane.com
Subject: New Members to Olcott Fire Co

Hi Donna,

We have two new members to the Olcott Fire Company, effective Feb. 6, 2025.
Clark Dunkelburger
Shauna Naus

Thanks!
Kenna Liddell

[Yahoo Mail: Search, Organize, Conquer](#)

Donna Lakes

From: Kenna Liddell <kenna45044@yahoo.com>
Sent: Monday, February 10, 2025 6:16 PM
To: Donna Lakes
Subject: Re: New Members to Olcott Fire Co

[Yahoo Mail: Search, Organize, Conquer](#)

On Mon, Feb 10, 2025 at 18:15, Kenna Liddell
<kenna45044@yahoo.com> wrote:

No problem. And please remove Austin Thomas, as he has been expelled from the membership.

Thanks so much!

[Yahoo Mail: Search, Organize, Conquer](#)

On Mon, Feb 10, 2025 at 15:54, Donna Lakes
<donna@townofnewfane.com> wrote:

Christine indicated she will add the 2 new members to the roster and that she is all set.

Thanks Kenna

Donna M. Lakes

Town Clerk

Town of Newfane

(716)778-8822 Opt 2

Donna@TownofNewfane.com



SUPERVISOR
716-778-8531

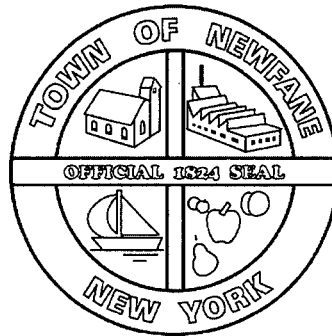
TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

February 20, 2025

The following will be returning to the Newfane Marina for the 2025 season:

- Ethan Bronschidle - 15.50
- Donald David - 15.50
- Taylor Dorman - 15.50
- Ashley Glosser - 16/hr
- Cindy Kagels - 17.50
- Skylar Renz - 15.50

Nick Glosser
Marina Director

SUPERVISOR
716-778-8531

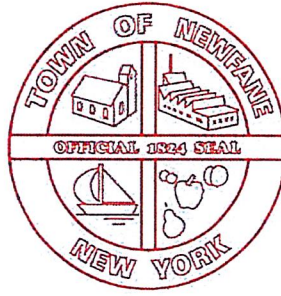
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716-778-8844

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MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD I-800-662-1220

February 12, 2025

To The Honorable Town Board,

The owner of 5784 Lake Street has had the water and sewer services cut and capped at the property. A final bill was issued for the property. The Water Department is requesting The Town of Newfane refund John Hughes in the amount of \$52.20, due to a credit on the water account from overpayment.

Please make check payable to: John Hughes in the amount of \$52.20.

Mailing Address:
John Hughes
P.O. Box 97
Olcott, NY 14126

Thank you,
Cailynn Feeley
Water/Sewer Dept.
Clerk

Cailynn Feeley

TOWN OF NEWFANE, NEW YORK

APPLICATION FOR MOBILE HOME OR MOBILE HOME PARK LICENSE

1. Countryside Estates MHC, LLC
Name of Applicant

2. 2151 Priest Bridge Dr., Suite 7, Crofton, MD 21114
Address of Applicant

3. _____
If a Partnership, give name and address of partners. If a Corporation, give names and addresses of the principal officers.

4. 3059 Bixler Road, Newfane, NY, 14108
Location to be occupied under license

5. Countryside Estates MHC, LLC
Owner of premises to be occupied

6. Number of mobile homes to be placed on property: 192
Number of mobile homes allowed on property: 201

7. No
Will mobile home be for the use of the applicant personally?

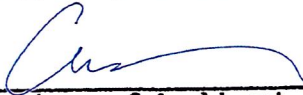
8. No
If not, will mobile home(s) be rented or site(s) used for tourist trailers?

9. Public
What is the source of water supply?

10. Public
Describe sanitary facilities

11. n/a - see attached
Are water and sanitary facilities on the property approved by the Department of Health? If so, furnish a copy of your most recent Health Permit.

DATED: 01/22/2025


Signature of Applicant

FOR TOWN CLERK'S USE ONLY: Date Application and Fee Received: _____
Date of Town Board Approval: _____ License No.: _____

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

C T CORPORATION SYSTEM 12/16
140 Grand Street, Suite 300
White Plains, NY 10601
800.292.0909

BMO HARRIS BANK
2-28/710

23780

01/24/2025

PAY TO THE
ORDER OF

Newfane Town Clerk

\$ **100.00

One hundred and 00/100

DOLLARS

Newfane Town Clerk

VOID AFTER 120 DAYS

MEMO

2656653 ND

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2099976⑈

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TOWN OF NEWFANE
2737 MAIN STREET
NEWFANE, NY, 14108

Inspector: DAVID SCHMIDT

Fire/Safety Inspection - Mobile Home Parks

Inspection Date: 1/29/2025 Result: Pass
Expires one year from date printed

Inspector: David Schmidt

Inspection Location: 3059 Bixler Rd

Contact: Countryside Estates MHC, LLC Phone: Email:

FIRE/SAFETY INSPECTION:

NO SIGNIFICANT VIOLATIONS WERE FOUND THAT REQUIRED ATTENTION AT THE TIME OF INSPECTION. THE PURPOSE OF THIS INSPECTION IS TO ELIMINATE ANY VIOLATION/S OF THE NYS FIRE CODE PREVENTION AND BUILDING CODE TITLE 9 NYCRR, AND PLACING THE PREMISES AND IT'S OCCUPANTS IN A MORE FIRE SAFE CONDITION. KEEP THIS NOTICE FOR YOUR RECORDS.

Checklist Report

Inspector: David Schmidt

Identifier: 53.00-2-39.2

Insp. Type: Mobile Home Parks

Primary Contact: Countryside Estates MHC, LLC

Result: Pass

Location: 3059 Bixler Rd, Newfane

Inspection Date: 1/29/2025

Pass Failed N/A

Short Term Rental

The park is being maintained in a clean and sanitary condition

All the homes are being maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health

All the roads are being kept in a proper state of repair and maintained free from hazardous conditions

Niagara County Department of Health

PERMIT

To Operate a
Mobile Home Park

This is to certify that
Horizon Land Management

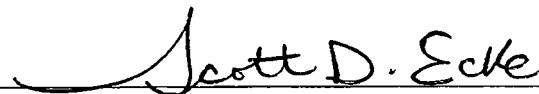
the operator of
COUNTRYSIDE MOBILE HOME PARK
at
3059 BIXLER ROAD
NEWFANE, NY 14108

Located in the *TOWN* of *NEWFANE* in *NIAGARA* County
is granted permission to operate said establishment in compliance with the provisions
of **Part 17 of the State Sanitary Code** and
under the following conditions:

- (1) This permit is granted subject to any and all applicable State, Local and Municipal Laws, Ordinances, Codes, Rules and Regulations.
- (2) ALL MOBILE HOMES MANUFACTURED AND SOLD AFTER JANUARY 15, 1974, MUST BE TIED DOWN, UNDER REGULATIONS PROMULGATED BY THE STATE BUILDING CODE COUNCIL, PURSUANT TO ARTICLE 19-AA OF THE EXECUTIVE LAW.
- (3) REPLACEMENT MOBILE HOMES MUST ADHERE TO THE LATEST EDITION OF REGULATORY REQUIREMENTS, PRIOR TO REOCCUPYING THE LOT. ALSO, THE DEPARTMENT SHALL BE NOTIFIED, IN WRITING, OF YOUR INTENTION TO REOCCUPY AN EXISTING LOT, FOURTEEN (14) DAYS PRIOR TO THE PLACEMENT OF THE UNIT OR IMPROVEMENT OF THE LOT FOR OCCUPANCY.
- (4) A CERTIFICATE OF OCCUPANCY (C OF O) MUST BE ISSUED BY THE LOCAL BUILDING INSPECTOR AFTER THE SETUP OF A NEW OR REPLACEMENT HOME. A COPY OF THIS C OF O MUST BE SUPPLIED TO THIS DEPARTMENT WITHIN 30 DAYS OF ISSUANCE.

Effective Date May 01, 2024

Permit is **NON-TRANSFERABLE**



Scott D Ecker

Permit Issuing Official

This permit expires on **April 30, 2025** and may be revoked or suspended for cause.

THIS PERMIT SHOULD BE POSTED CONSPICUOUSLY

Facility Code 31-3573-1

Permit Number 31-3573-1

Operation ID 285306